



June 18, 2007 – MLTD Board Meeting Minutes Mesa Chamber of Commerce

Attendance

Present: Kate Ali'varius, Vicki Coe, Dale Easter, Kay Henry, Dina Higgins, Laura Hyneman, Maria Mancinas, Linda Sullivan

Excused Absence: Amy Ricks, Nathan Ricks, Brian Sexton, Denise Traves

Call to Order

The meeting was called to order by Chair Dale Easter at 5:40 p.m.

Guest Speaker

Charlie Deaton, Mesa Chamber President & CEO, gave an update on the MLTD Program's 501c3 status. The Articles of Incorporation have been signed by Maria Mancinas (MLTD) and Eric Jackson (Chamber Chairman) and Dr. Jay Roundy (Chamber Vice-Chair). Pat Gilbert (Attorney) has the latest 501c3 Bylaws in his possession for review. After his review is completed and approved, the next step will be to fill out the 501c3 forms for submittal to the IRS. Until these forms receive final approval, the IRS will issue a temporary 501c3 certification to the Chamber. This will enable the Chamber to raise funds and start functioning as a 501c3. Hiring a Director (Chamber staff person) and establishing the 501c3 Board will be the first priority. The Chamber's goal is to have all the paperwork submitted to the IRS by 1/1/08. Charlie also spent some time answering questions on Mesa's economic development and various political issues.

Approval of 5/21/07 Board Minutes

Kate moved to approve the 5/21/07 board minutes as submitted and Maria seconded it. Motion passed 6 yes – 2 abstained (Dina & Vicki).

Financial Report

Nathan's written financial report was submitted via e-mail. The current balances are as follows: Scholarship Savings Account \$1,178.78; Program Checking Account \$9,767.69; Alumni Checking Account \$2,858.32; and Scholarship CD \$2,592.05.

Action Topics

Class Mandatory Requirement to Attend 3 Non-Profit Board Meetings

Dina moved to amend the current requirement by removing the word "mandatory" and allowing class members the ability to attend three (3) "optional" non-profit, advisory or city board meetings as individual tours (worth 20 points each). Kate seconded the motion and it passed unanimously.

Removal of Officers/Directors Policy Correction

The Removal Policy as approved at the 5/21/07 Board meeting contains a wording conflict regarding the vote required to remove Officers/Directors from the Board. The first statement in the Removal Policy states that a "majority" vote is required and the last statement states a "2/3" vote is required. In order to be consistent with MLTD Bylaws Article V., Para. 4 and Article VI, Para. 11, the Policy vote required must be a "majority" vote. Kate made a motion to remove the last sentence "Removal of Officer or Director, by a 2/3 vote of the Board members". Laura seconded the motion and it passed 7 yes to 1 abstain (Dina). Kay will update the Policies and redistribute them to the Board.

Scholarship Criteria & Process

Maria stated that the MLTD Policies as updated on 10/18/2003 do not specify “Federal” median household income guidelines as criteria for program scholarships, but the federal guidelines (up to now) are still being used as the measurement for scholarship eligibility. It makes more sense to use Mesa’s Median Household Income (published on the City of Mesa’s web site and updated annually) as the criteria. Dina moved to change Policy Para. A (Criteria for Scholarships) 1 to read: Awards are made on financial need and must meet 80% of Mesa’s median household income guidelines. Vicki seconded the motion and it passed unanimously. This change will be effective immediately. \$49,214 is the current Mesa medium household income guideline and it is updated annually. Kay will update the Policies and redistribute them to the Board.

Dale has received one scholarship application and is anticipating another submittal. He will scan the applications (not backup) and send them out via e-mail to the entire Board. The Executive Council (Dina, Kay, Maria, Nathan) will vote “yes” or “no” to his e-mail request regarding approving the scholarship requests.

Alumni Plan Ratification

Maria presented the following Alumni Plan for 2007-08 that was developed at the 6/2/08 Board Retreat and ratified by the Board tonight.

- Newsletter – keep alumni informed.
- Alumni Spotlight – Continue program of having alumni attend the MLTD class meetings and discuss leadership. Provide guidelines/expectation for alumni presentations. Suggested the alumni spotlight occur right before lunch. Then the presenter could attend the class lunch and continue the conversation with class members and answer questions.
- Have One Party – WOW the alumni with the event.
- Alumni Service Project – Alert alumni of community service projects. Last year, Councilman Rex Griswold reported the alumni responded very positively to his service project.
- Establish a Discussion Board/Blog with a moderator for MLTD.

Maria volunteered to continue updating the alumni list. Dale stated that (Jane Martin) EVIT said they would be willing to take on this task. This would eliminate the problems with the existing database and the inability to transfer it to new board members. Dale will talk to EVIT about doing this.

Ratification of Class Project

The Curriculum Committee was given the task to develop guidelines for the Class Project and present how the process will be managed at the MLTD July Board meeting.

New Business

Amy had requested that forming an Ad Hoc Committee be put on the agenda for the Holiday Alumni Social. After discussing the typical two MLTD socials (Halloween & Holiday) that have happened each year, it was agreed that only one social would occur this year. It will be a Holiday Social and scheduled sometime between Thanksgiving and Christmas. It was suggested that it might also be a “costume” event for those people who enjoyed wearing costumes at the Halloween social. Dina offered to be on the committee and also offered her home for the social event.

Monthly Board of Directors Activity Reports (Attachment A)

Attachment A contains the written May/June reports submitted by the board members and the following additional dialogue occurred at the meeting.

Curriculum – Linda Sullivan

The first 2007-08 Class Curriculum meeting will occur on Saturday (6/23) starting at 10:00 a.m. at Dina's home. The goal of this meeting is to rough out the monthly class schedules and curriculum. Linda will be purchasing class supplies (notebooks, etc.) in July.

Placement – Laura Hyneman

Laura is working on updating the non-profit list and welcomes any additional inputs from other board members.

Program – Vicki Coe

Since tour requirements, etc. will not be discussed at the 6/21 Curriculum meeting, Linda will E-mail current class information on tours, points, etc. to Vicki for her review and inputs.

Past Chair – Maria Mancinas

Maria stated that the class yearbook is NOT an optional item for MLTD classes. Class 2007 failed to produce a book this year even through it is stated in the Class Historian's job description that he/she is responsible for producing the book. Class yearbooks are used for MLTD promotional and recruiting purposes.

Recruitment – Kate Ali'varius

Kate asked if MLTD recruiting materials were available or did she have to order new materials. Dale stated there were brochures, etc. in the Chamber storeroom and he would show them to her after the meeting.

Secretary – Kay Henry

Kay volunteered to again act as editor for the mid-July MLTD Newsletter since the Publications Chair position is currently vacant and she published the February and April newsletters. An e-mail requesting articles from board members will be sent out in the immediate future. After the newsletter is finished, Maria will distributed it via e-mail to all alumni having e-mail addresses and mailing copies to those alumni not having e-mail.

Chair – Dale Easter

Dale gave an update on the Class 2008 membership status: 26 RSVP "Yes"; 2 RSVP "Maybe – have to do some schedule juggling; 2 have not responded yet and there is 1 Alternate. Class size was to be 30 total. Since there is only one alternate, he/she may be allowed to join the class in August. Dale and Dina will do follow-up with those not giving a firm "yes" and those not responding yet.

Nathan will be sending out his e-mail reminder for July expenses prior to the July Board meeting. Kay will collect receipts at the meeting and Nathan will write the checks electronically. Dale is responsible for picking up MLTD mail at the post office until Nathan returns in August.

Adjourn

The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,
Kay Henry
Secretary

Attachments:

A – May/June 2007 MLTD Board Activity Reports