



July 16, 2007 – MLTD Board Meeting Minutes Mesa Chamber of Commerce

Attendance

Present: Kate Ali'varius, Vicki Coe, Dale Easter, Kay Henry, Laura Hyneman, Brian Sexton, Linda Sullivan, Denise Traves
Excused Absence: Dina Higgins, Maria Mancinas, Amy Ricks, Nathan Ricks

Call to Order

The meeting was called to order by Chair Dale Easter at 5:35 p.m.

Approval of 6/18/07 Board Minutes

Kate moved to approve the 6/18/07 board minutes as submitted and Laura seconded it. Motion passed unanimously.

Financial Report

Nathan's written financial report was submitted via e-mail. The current balances are as follows: Scholarship Savings Account \$1,184.63; Program Checking Account \$15,367.69; Alumni Checking Account \$2,858.32; and Scholarship CD \$2,601.63

July Expenses – Kate moved to approve the July MLTD Expenses in the amount of \$350.45 as submitted and Denise seconded the motion. Motion passed unanimously.

Action Topics

Class 2008 Attendance and Tuition Payments

Dale gave an update on the Class 2008 attendance status. Of the original 31 applicants, two declined thus leaving a total of 29 applicants. Tuition has been paid in full by 24 applicants. It was agreed that the absolute deadline for the remaining tuition payments be no later than 7/31.

Class 2008 Scholarships

Applications for four \$250 scholarships were submitted. Awards are made on financial need and meeting 80% of Mesa's median household income guidelines. Two scholarships were awarded, one is pending and one was declined (this person paid the full tuition).

MLTD Vision

Based on the Board's inputs from the retreat, Dale and Kay will formulate a 2007-08 MLTD Vision and present it to the August 20 board meeting for discussion/approval.

8/11/07 Class Orientation Meeting

Location: Denise reported that Crown Reality has moved out of the Bank One building (Southern and Alma School) and the 12th floor is now under renovation. Based on Maria's suggestion, Denise has called Bass Pro about reserving their meeting room but hasn't gotten a call back.. It was agreed that she continue calling Bass Pro one more day and then look elsewhere. Her suggested location solution for the orientation meeting is the Community Room in the Police Dept Building on 120 N. Robson.

Board Attendance at Class & Dinner: It's important that ALL board members attend the beginning of the first class meeting. Everyone should arrive at 8:00 a.m. We will form a reception line to greet the class members as they arrive. Board members will then be introduced at the beginning of the meeting and given up to 5 minutes to talk. . ALL board members should also attend the 5:00 p.m. class dinner at the Landmark Restaurant.

Miscellaneous: The Colors portion of the class agenda will occur from 1:30 to 4:00 p.m. Dale will invite the entire City Council (through Heidi Geist) and Charlie Deaton to the dinner. Each board member will be assigned at least two class members to mentor throughout the coming year and it was suggested that Dale give out these assignments prior to 8/11/07.

Ratification of Class Project

The Board agreed that one board member be designated as the prime contact for class members having questions.. Everyone agreed that Maria should be designated as that person because of her vast MLTD experience and knowledge. It was also agreed that the class present their class project (December deadline) to Maria and she, in turn, will present it to the December Board meeting for ratification.

2007-08 MLTD Social

At the 6/18/07 Board meeting, it was unanimously voted that only one MLTD social occur this year - a Holiday Social between Thanksgiving and Christmas. However, through a misunderstanding, the Class Program Calendar 2007-2008 listed a Harvest Party Event on 10/27/07. Linda will contact the Social Chair (Amy) to review and resolve this situation when she returns next week from her vacation. This needs to occur quickly so the calendar can be printed for the class member binders.

August Newsletter

Kate reminded everyone that July 25 (Wednesday) was the deadline for articles. Kate agreed to write a brief article requesting class project suggestions from the MLTD alumni.

Monthly Board of Directors Activity Reports (Attachment A)

Attachment A contains the written June/July Reports submitted by the board members and the following additional dialogue occurred at the meeting.

Community Liaison – Brian Sexton

Brian met with Gloria Chavez and received all last year's tour information from her to download into his computer. He will try and follow the schedule she developed last year. Brian will e-mail his tour listing to Linda and Vicki for their review and feedback. Linda will e-mail the Tour Rules to Brian via e-mail.

Curriculum – Linda Sullivan & Denise Traves

On Saturday (7/28) at 2:00 p.m. there will be a binder stuffing get-together in the Saguaro Room at the Main Library and all board members are invited to help. These are the binders that will be given to each class member on 8/11.

A MLTD welcome letter will be mailed to all class members prior to the 8/11 class and will include information about the class representative and class historian. After discussing the class social chair position, it was agreed that this position be integrated into the class representative's position. Kate made a motion to eliminate the class social position, integrate the responsibilities under the class representative and modify all documents accordingly. Laura seconded the motion and it passed unanimously.

Action: Kate will review the current class representative and class historian job descriptions with Dale's help and amend them to reflect tonight's decisions. They will be sent out to the board for their review and comments. It was emphasized that the class historian's description needs to include the requirement to make a presentation at the class graduation.

Chair – Dale Easter

To improve alumni communications, Dale recommended having an Alumni Open Forum the 3rd week in October and talk about the MLTD program. This item will be on the August agenda for discussion.

Adjourn

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,
Kay Henry
Secretary

Attachments:

- A – June/July 2007 MLTD Board Activity Reports
- B - July Expense Report