



## October 15, 2007 – MLTD Board Meeting Minutes Mesa Chamber of Commerce

### Attendance

Present: Vicki Coe, Dale Easter, Kay Henry, Laura Hyneman, Maria Mancinas, Nathan Ricks, Brian Sexton, Linda Sullivan, Denise Traves

Excused Absence: Kate Ali'varius, Dina Higgins

Class 2008 Guests: Francisco Ballesteros, Melissa Buxton, Brenda Lee Day, Jane Falkenstein, Felipa Garcia, Eric Kobet

### Call to Order

The meeting was called to order by Chair Dale Easter at 6:00 pm. Round table introductions occurred since six Class 2008 members were in attendance.

### Approval of 9/17/07 Board Minutes

Laura moved to approve the 9/17/07 board minutes as submitted and Linda seconded it. Motion passed unanimously.

### Financial Report

**Current Account Balances:** Scholarship Savings Account \$438.05; Program Checking Account \$8,792.32; Alumni Checking Account \$2,888.32; Scholarship CD \$2,630.82 and Program 6-month CD \$8,000. Nathan opened the \$8K Program 6-month CD on October 4.

**October Expenses:** Denise moved to approve the October Expenses of \$1,070 as presented and Vicki seconded it. Motion passed unanimously.

### Action, Discussion or Communication Topics

#### **MLTD October/November/December Events:**

**10/27/07 (Saturday) Latino Town Hall** – Mesa Community College, 7:30 am to 1:30 pm. Mesa LTD has purchased a table for Recruitment and Kate will work the table. This is MLTD's official kick-off to start Class 2009 recruitment. Kate will probably ask other board members to help with this event.

**11/2/07 (Friday) Class 2008/Alumni No-Host Networking Happy Hour** – Grill Square Restaurant in Fiesta Mall, 5:00 pm. Each board member is to invite "one" other MLTD alumni to come and mingle with class members. After Melissa Buxton contacts the restaurant, she will let Denise know when it is confirmed.

**Action:** Denise will e-mail board members when Grill Square is reserved.

**11/9/07 (Friday) Alumni "Town Hall"** – Mesa Chamber, 6:00 to 7:00 pm. Meeting coincides with downtown Mesa's "Friday Night Out". Each board member will give short presentations on their area of responsibility and then the meeting will open up for Q&A. Light refreshments will be served.

**Action:** Maria volunteered to provide soda, water and cookies.

**Action:** Dale to reserve the Chamber room if available and, as a backup, Denise to check on Police Dept. Community Room's availability.

**Action:** Maria to send out e-mail notice to alumni as soon as a location is identified.

**12/9/07 (Saturday) MLTD Holiday Party** – Dina Higgins home, 7:00 pm. Annual Social for alumni and class members.

**Action:** Dale to contact Dina regarding this event's planning.

**Class 2009 Tuition**

Dale had surveyed other Valley leadership programs (Gilbert, Chandler, Tempe, Scottsdale, etc.) regarding their programs and tuition. Tuitions range from \$500 to higher and program qualities vary. Maria made a motion to continue the Mesa LTD tuition for Class 2009 at \$500. Vicki seconded the motion and it passed unanimously.

**MLTD Web Site Proposal**

Neither MLTD's current domain web site provider nor EVIT (designed current site) have responded to the many requests for information from MLTD board members. Because of this, Denise volunteered to get a web site proposal from Karen Hubbard (Police Dept. web site designer) and bring it to this meeting. The proposal was distributed and discussed.

Vicki made a motion to accept Karen's proposal to design MLTD's web site and Kay seconded the motion. After further discussion, the board agreed that Denise ask Karen to address the following as stipulations to the contract:

- www.MesaLTD.org was the preferred domain name.
- Dispose of the existing web site.
- Payments to Crystal Tech (host service) be a direct debit to MLTD's bank account.
- MLTD board members would have the capability of updating the site.
- Price not to exceed \$400.

If the above conditions could be achieved, the board voted unanimously to accept Karen's proposal.

**Action:** Denise to meet with Karen and get answers to the above conditions and send e-mail to the entire board.

**Action:** If all the conditions can't be achieved, the board will be requested to vote (via e-mail) on whether to accept the proposal.

**Action:** If the proposal gets the final go-ahead, Kay and Laura will schedule a meeting with Karen to provide her with MLTD information and get the work started.

**Monthly Board of Directors Activity Reports (Attachment A)**

Attachment A contains the written September/October Reports submitted by the board members and the following additional dialogue occurred at the meeting.

**Community Liaison – Brian Sexton**

Everyone he has contacted has been very supportive of helping MLTD with tours and shadowing, however, scheduling time on calendars has been a problem in some instances. Three class members have requested City Manager Chris Brady for shadowing and Brian plans to schedule them all on the same day and time.

**Curriculum – Linda Sullivan & Denise Traves**

Has an action to contact MPS on whether they are sponsoring the food for the November 2<sup>nd</sup> class meeting. Will arrange to have class members get their lunches through MPS's cafeteria line.

**Placement – Laura Hyneman**

Had contacted all the non-profits and the City in August regarding openings on boards/committees. Plans to contact them all again to get updates for the upcoming newsletter and web site.

**Program – Vicki Coe**

Informed attending class members that this meeting counted as an individual non-profit board meeting. Each member needs to send an individual e-mail to Vicki to get their points. It was agreed that the class co-chair representatives will each get 30 points.

**Publicity – Kay Henry & Laura Hyneman**

Kay reminded everyone that articles for the 11/1/07 newsletter are due on 10/24/07 (Wednesday).

**Past Chair – Maria Mancinas**

After asking the class members about their class project, it was reported that various members are contacting several non-profits regarding doing a possible one-day class project. The possibilities will be discussed at the 11/2/07 class meeting and voted on.

**Chair – Dale Easter**

The caterer had suggested a possible class lunch cook-out and Dale asked if it be incorporated at the police facility in December. Denise thinks it is feasible and will check it out.

Suggested board members put on their thinking caps regarding upcoming issues, projects, etc. (such as the current Waveyard) and possible speakers to make presentations at future classes and/or alumni workshops.

**Adjourn**

The regular meeting was adjourned at 7:50 pm. The Board agreed to have a short Executive Session following the adjournment and the guest class members were dismissed.

Respectfully Submitted,

Kay Henry  
MLTD Secretary

**Attachments:**

- A - September/October 2007 MLTD Board Activity Reports
- B - October Expense Report
- C - October Class Points