



**Mesa LTD Board of Directors Meeting Minutes  
Monday, August 18th, 2008  
Mesa Chamber of Commerce**

**Attendance**

**Present:** Francisco Ballesteros, Vicki Coe, Dale Easter, Kay Henry, Laura Hyneman, Theresa Jepsen, Elizabeth Machado, Maria Mancinas, Nathan Ricks, Dorothy Shupe, Linda Sullivan.

**Absent (Excused):** Kate Ali'varius, Afton Zapata.

**Call to Order**

The meeting was called to order by Chair Dale Easter at 6:15 p.m.

**Approval of 7/21/08 Board Meeting Minutes**

Motion was made by Kay Henry to approve the 7/21/08 board meeting minutes as written, and seconded by Elizabeth Machado. Motion carried unanimously.

**Treasurer's Report and August Expenses**

Nathan Ricks presented the August Expenses, Budget, Cash Flow, and Transaction Reports. Nathan received a \$500.00 sponsorship for Mesa LTD scholarship and program expenses from The Arizona Republic, and read from a letter from Diane Rutherford, Community Relations Manager. Nathan presented the new *MLTD Board Missing Receipt Form*.

Dale requested modification of the Cash Flow Report to include comparison of current year with previous year expenses.

Motion was made by Laura Hyneman to approve August expenses of \$3,186.48, and seconded by Francisco Ballesteros. Motion carried unanimously.

**Action:** Dale Easter will contact Paul Maryniak of The Arizona Republic to thank him for their sponsorship and to invite him to speak to the class.

**Class Project Objectives Discussion**

Laura Hyneman and Dorothy Shupe led a discussion of class project proposals and requested feedback to be shared with the class. General consensus was that the proposed Public Relations project could conflict with the duties of the City of Mesa Public Relations department.

**Action:** Theresa Jepsen will contact the class with a project proposal to create a new dog park.

**Scholarship Criteria Discussion**

Nathan Ricks led a discussion on the proposed and existing Mesa LTD *Criteria for Scholarships*, and presented information from the U.S. Department of Health & Human Services *2008 HHS Poverty Guidelines*.

Kay Henry presented information on financial assistance and scholarship criteria from the Gilbert and Tempe leadership programs.

General discussion on the pros and cons of adopting different criteria. A vote was tabled pending further review and discussion.

*Action:* Kay Henry will e-mail the Gilbert and Tempe leadership program materials to the board for review.

*Action:* Kay Henry will research the source of existing Mesa LTD scholarship criteria.

### **MLTD Policies - Emergency Clause and Pre-Approved Treasurer Payments**

Kay Henry presented the current Mesa LTD policies and guidelines covering routine and emergency board decisions. Elizabeth Machado and Nathan Ricks presented issues and concerns regarding the August class catering.

General discussion and consensus to use caterers who will invoice so board members do not have to pay “out of pocket” or carry a credit card balance while waiting for reimbursement. It was recommended that anticipated catering expenses be presented for pre-approval.

### **Holiday Party**

December 13<sup>th</sup> was proposed as the date for the 2008 Holiday Party; a location will be determined.

*Action:* Dale Easter will research possible locations for the Holiday Party.

### **August Newsletter**

Board members were reminded to submit articles for the August newsletter to Kay Henry by Sunday, August 24<sup>th</sup>.

*Action:* Kay Henry will publish the newsletter while Afton Zapata’s husband is recuperating.

### **Committee and Chair Reports**

Roundtable presentation and general discussion of board member monthly activity reports.

### **Adjournment**

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Vicki Coe  
Secretary

Attachment A - Written Activity Reports