



**Mesa LTD Board Meeting Minutes
Monday, November 16th, 2009
Mesa Chamber of Commerce**

Attendance

Present: Kate Ali'varius, Perla Anderson, Vicki Coe, Dale Easter, Kay Henry, Cindy Porter, Kathy Romano, Sophia Tesch, Ruthann Tryon.

Absent (Excused): Laura Hyneman, Theresa Jepsen, Mary Larsen.

Guest: Tom Richards.

Call to Order

The meeting was called to order at 6:40 p.m. by Chair Kay Henry.

Approval of 9/21/09 Board Meeting Minutes

Motion was made by Ruthann Tryon, and seconded by Sophia Tesch, to approve the 9/21/09 board meeting minutes as submitted. Motion carried unanimously.

Treasurer's Report and November Expenses

Treasurer Perla Anderson presented the November expenses, and distributed copies of the *2009/10 Mesa LTD Budget vs. Actuals Report*. Perla advised that the Mesa LTD post office box has been closed and the keys turned in.

Motion was made by Dale Easter, and seconded by Cindy Porter, to approve November expenses in the amount of \$1,013.28. Motion carried unanimously.

Action: Perla will follow up in response to Cindy Porter's request for comparison of current year-to-date expenses with those of last year.

Class Points

Cindy Porter distributed copies of the current Mesa LTD points tracking spreadsheet. General discussion and agreement to continue our credit limit of attendance at three (3) non-profit board meetings. Cindy advised board members of class members with low point totals; the affected mentors will contact their mentees to provide any needed assistance.

Mesa LTD Brochures, Business Cards, and Thank You Notes

Kay Henry distributed copies of the new Mesa LTD brochure. Three hundred (300) copies will be ordered, and an electronic copy will be posted on the Mesa LTD website. Kay described the Mesa LTD thank you cards, which will be plain with the Mesa LTD logo.

Kate Ali'varius circulated a mockup of the Mesa LTD business card, and asked board members wishing to order business cards to list their names and titles. General discussion and agreement to order the minimum 250 cards.

Mesa LTD Sponsorships

Now is the time to approach individuals and organizations for sponsorships, as they plan their budgets for the 2010 calendar year. Sponsorships may include class member tuition or in-kind services. Sponsors can now deduct their donations due to the new Mesa LTD 501(c)(3) status. The Mesa LTD tax identification can now be added to our distribution materials.

Holiday Party

Kay Henry circulated copies of the proposed Holiday Party invitations for board member review. Cox Printing will print 500 copies for \$86.00.

Create Mesa LTD “ABC” Event

Sophia Tesch presented an update on the Mesa LTD ABC Event. The Commemorative Air Force Museum (Debbie McKinnon) may be able to provide the facility for \$350.00 to \$400.00. There is a possibility that we may be able to use the facility at no or reduced cost. The tentative event date is April 8th, 2010.

Action: Ruthann Tryon will contact A.T. Still University as a possible venue for the ABC Event.

Mesa LTD December Board Meeting

General discussion and agreement occurred to cancel the December meeting, as the third Monday meeting date falls on 12/21/09. December expenses should be submitted to Perla Anderson; a December expense report will be prepared and submitted for the board’s approval by email.

Committee and Chair Reports

Roundtable presentation and general discussion of board member October/November activity reports.

Adjournment

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Vicki Coe
Secretary

Attachment A - October/November Written Activity Reports
Attachment B - November Expenses