



**Mesa LTD Board Meeting Minutes
Monday, April 19th, 2010
Mesa Chamber of Commerce**

Attendance

Present: Perla Anderson, Vicki Coe, Kay Henry, Laura Hyneman, Mary Larsen, Cindy Porter, Kathy Romano, Sophia Tesch, Ruthann Tryon.

Absent (Excused): Dale Easter, Theresa Jepsen, Lori Lutkenhaus.

Call to Order

The meeting was called to order at 6:33 p.m. by Chair Kay Henry.

Approval of 3/15/10 Board Meeting Minutes

Motion was made by Kathy Romano, and seconded by Cindy Porter, to approve the 3/15/10 board meeting minutes as submitted. Motion carried unanimously.

Treasurer's Report and April Expenses

Treasurer Perla Anderson presented the April expenses, and distributed copies of the *2009/10 Mesa LTD Budget vs. Actuals Report*. Perla and Kay Henry are meeting with Barbara Caravella of the Mesa Chamber of Commerce to compare and reconcile budget numbers.

Motion was made by Laura Hyneman, and seconded by Sophia Tesch, to approve April expenses in the amount of \$3,700.02. Motion carried unanimously.

Date for Board Retreat

The Mesa LTD 2010/11 Board Retreat will be held Saturday, June 5th, at the Mesa Chamber of Commerce. The hours are tentatively scheduled as 8:00 a.m. to 2:00 p.m.

Applicant Interview Dates, Location, and Interview Process

Applications for the Mesa LTD Class of 2011 are due Saturday, May 8th. Kathy Romano has received eight (8) applications. Interviews will be held the following week or two. Acceptance letters will be mailed out by Saturday, May 22nd.

Interviews will be held 6:00 to 9:00 p.m., Thursday, May 13th, and 8:00 to 11:00 a.m., Saturday, May 15th. Depending on the number of candidates, a third interview date may be scheduled for Monday, May 10th or Wednesday, May 19th.

Thirteen (13) volunteers are needed to work in teams of two or three to interview candidates. Kathy is working on the interview questions, score sheets, and instructions.

Action: Cindy Porter will contact Salt River Project (SRP) personnel regarding Class of 2010 tuition paid and not used.

Action: Sophia Tesch will contact John Goodie to do a write-up for Mesa LTD recruitment.

Mesa LTD Annual Financial Reports for Board Approval

Perla Anderson is working with Barbara Caravella to finalize the report, and will send out copies to everyone.

Final Annual Meeting and Class Graduation Preparations

Kay sent a letter to Ana Cadillo of Southwest Ambulance requesting a Mesa LTD graduation donation. They pledged \$1,000; we will offer them a table for ten (10) people.

Sophia is working on the ABC Event picture slide show. Laura Hyneman is arranging signs and easels. Ruthann Tryon is working on the graduation plaques. Kay Henry is working on sign-in sheets, name tags, and directories. Kay will send out copies of the agenda, minutes, and slate of candidates.

Thanks to 2009/10 Sponsors and Speakers

Motion was made by Cindy Porter, and seconded by Laura Hyneman, to purchase a thank you plaque for Southwest Ambulance for an amount not to exceed \$500.00. Motion carried unanimously.

Motion was made by Mary Larsen, and seconded by Kathy Romano, to purchase a thank you gift from the Mesa Arts Center for Claudia Walters for an amount not to exceed \$75.00. Motion carried unanimously.

Ruthann Tryon suggested inviting thirteen (13) sponsors/speakers to the graduation dinner for a total cost of \$455.00. Kay will send out the invitations – both e-mail and US mail. Written thank you's will be sent to all other speakers. Kay Henry will send out the ABC Event thank you's.

7/2 and 7/3 Celebration of Freedom

Sophia Tesch will be contacting the alumni to recruit volunteers to run a Mesa LTD booth at the July 2-3 Celebration of Freedom in downtown Mesa. Sophia will contact Denise to reserve a table.

Silent Auction Celebration

The ABC Event Celebration is tentatively scheduled to occur at 6:30 p.m., April 28th at Dave's Electric Brew. Laura will send out invitations to the committee volunteer list. Perla will work with Barbara to get the final net profit numbers raised from the event. Kay will get a "big check" from Cox Printing for presentation at graduation.

Mesa LTD Policies Section 8 - Achievement of Class Graduation Requirements

Based on Mesa LTD Policies Para 8.0 D.2, a motion was made by Ruthann Tryon, and seconded by Cindy Porter, to allow one member of Class 2010 to receive a certificate, contingent on completing requirements the following year. Motion carried unanimously.

Committee and Chair Reports

Roundtable presentation and general discussion of board member April written activity reports occurred.

Adjournment

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Vicki Coe, Secretary

Attachment A - April Written Activity Reports