



**Mesa LTD Board Meeting Minutes  
Monday, January 11, 2010  
Mesa Chamber of Commerce**

**Attendance**

**Present:** Kate Ali'varius, Perla Anderson, Dale Easter, Kay Henry, Laura Hyneman, Theresa Jepsen, Mary Larsen, Cindy Porter, Kathy Romano, Sophia Tesch, Ruth Tryon.

**Absent (Excused):** Vicki Coe

**Guest:** Tom Richards.

**Call to Order**

The meeting was called to order at 6:40 p.m. by Chair Kay Henry.

**Approval of 11/16/09 Board Meeting Minutes**

A motion was made by Sophia Tesch and seconded by Cindy Porter to approve the 11/16/09 board meeting minutes as corrected. Motion passed unanimously.

**Treasurer's Report and November Expenses**

Treasurer Perla Anderson stated there were no expenses turned in for January. The December 2009 expenses (Attachment B) in the amount of \$1,522.98 had been approved via e-mail because of the December meeting cancellation. Perla distributed updated copies of the *2009/10 Mesa LTD Budget vs. Actuals Report* (Attachment C).

**Action:** In addition to the Budget Vs. Actuals Report, Perla will also compile another monthly report in response to Dale Easter's request to compare current year-to-date expenses with those of last year.

**2011 Mesa LTD Application**

Based on Board e-mail suggested changes, Kathy Romano put together her final draft of the 2011 Mesa LTD Application. However, she had questions regarding the pertinent dates associated with the recruitment process. After much discussion, the Board agreed on the following dates.

Recruitment Open House Events - 4/13/10 (Tuesday) & 4/22/10 (Thursday)

Mesa LTD Application Submittal Deadline – 5/8/10

Board Notification to Accepted Class Members – 5/22/10

Class Member Scholarship Submittal Deadline – 6/10/10

\$500 Tuition Due Deadline – 6/30/10

**Action:** Kathy will contact MLTD's web site person (Karen Hubbard) to format an application that can be filled in on line (similar to the current web site Tour Report forms).

### **2009/10 Alumni Membership Fees**

The rewording of Mesa LTD's Bylaws to Governing Rules was approved by the Foundation in November and nothing changed except MLTD's reporting structure and some of the document's language. Membership renewal notices did not go out in June because of the restructuring. The Governing Rules state that Board Members and Voting Alumni must be "members in good standing" which means their membership status must be current. The 2009-10 Membership Renewal Notice needs to be distributed to the alumni ASAP. Barbara Caravella, Mesa Chamber Foundation, is working with Pam Stapley to set up a page on the Chamber's web site so alumni can pay their membership fees with a credit card.

**Action:** Put together 2009-10 Membership Renewal Notice, get Chamber web page credit card payment capability finalized and distribute notices to Mesa LTD Alumni by 1/31/10. (Perla/Kay)

### **4/8/10 ABC Fund Raiser**

Sophia reported that a kick off planning committee meeting (Sophia, Laura, Mary, Perla, Kay) met on 1/6/10 and will meet again on 1/13/10 to outline what has to be done for the fund raiser. A lot of alumni have indicated interest in helping. CAF Museum is reserved for the fund raiser and Mesa LTD will be signing a contract soon. Theresa has contacted Catertainment (Holiday Party caterer) and they are available to provide food and a bartender for the event. Sally Harrison, Mesa Chamber, will contact vendors to get beverages donated. First notices will be sent out to the Chamber and Alumni in the immediate future. Donations, sponsorships and prizes were discussed.

**Action:** Dale will contact Brian Sexton (Phoenix Mesa Gateway Airport) about getting a \$500 plane ticket prize from Allegiant Air and raffling it off.

**Action:** Sophia will check with the City regarding deadline for utility bill flyer notices.

### **5/7/10 Annual Meeting & Graduation**

Theresa contacted the Mesa Hilton and Phoenix Mesa Marriot Hotels. Both are available on May 7<sup>th</sup> but the Marriott is also hosting a high school prom celebration the same evening. Theresa & Maria Mancinas are scheduled to meet with the Hilton this coming Thursday. It was suggested Theresa also check out the new Hyatt Place at Riverview.

### **January Newsletter**

Deadline for the Mesa LTD Newsline articles is 1/24/10 (Sunday). Kay has contacted the board and class members via e-mail regarding types of articles. Plan is to distribute newsletter by 2/1/10.

### **Notice of Proposed Rewrite of Mesa LTD By-Laws to Governing Rules**

Per the Governing Rules' Article XI – Amendments, amendments may be made at any board meeting by a 2/3 vote provided that notice of the proposed amendment was provided at the previous board meeting. Notification was presented at tonight's meeting regarding the 11/14/09 rewrite of the Mesa LTD Bylaws to Mesa LTD Governing Rules. It will be on the February's agenda for approval.

### **2009-10 Goals – Develop Member Leadership Skills**

Ruth stated that developing class member leadership skills was a great idea when it was suggested at our June Retreat. However, based on the very tight class agenda requirements and dynamic class project, she has not been able to incorporate this topic into the agendas. It was suggested that this be looked at more closely for next year's class and perhaps offered as a separate Leadership Skills workshops for both class members and alumni.

### **Monthly Board of Directors Activity Reports (Attachment A)**

Attachment A contains the written November to January reports submitted by the board members and the following additional dialogue occurred at the meeting.

#### **Community Liaison – Sophia Tesch**

There are no tours planned for February so it is an opportune time for class members to take their ride-alongs, attend nonprofit board meetings or do their shadowing.

#### **Curriculum – Ruthann Tryon**

Ruth reported that the class has made final agreements regarding their Census 2010 activities and dates.

#### **Placement – Mary Larsen**

Her list of openings on nonprofit boards has been updated for the newsletter and the web site. Mary asked for 15 minutes at the beginning of February's class meeting to address possible board/committee positions.

#### **Program – Cindy Porter**

There are several people that have low points. After she compiles all the latest points, she will send out an updated points spread sheet. Mentors needs to contact class members with low points and offer advice, etc.

#### **Publications – Kate Ali'varius**

Created and published community announcement bulletins on 11/13, 11/19, 12/3 and 1/7 to all alumni with e-mails.

#### **Recruitment – Kathy Romano**

Mesa LTD has a MLK information table reserved at the afternoon celebration in the Mesa Arts Center (noon to 5:00 p.m.). The Class 2010 Census Project people will share some of the table space. She plans to hand out candy to people stopping by.

#### **Chair Elect – Laura Hyneman**

She requested information to include in her Alumni Spotlight column for the upcoming newsletter.

#### **Chair – Kay Henry**

Announced that Theresa has again agreed to chair the Nominating Committee. Also that Pat Esparza was very pleased with the P.F. Chang's gift certificates and card presented by the board for hosting the Holiday Party.

#### **Social – Theresa Jepsen**

Told everyone that she would be contacting them in the near future regarding staying on the board next year and what position(s) interested them. She is also working on the February class meeting food service (AT Still University breakfast & EVIT lunch).

The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Kay Henry

Acting Secretary

Attachments: Attachment A – Activity Reports  
Attachment B – 12/09 MLTD Expenses  
Attachment C – 2009/10 Mesa LTD Budget vs. Actuals Report