

**MLTD Monthly Board of Directors Written Activity Reports
9/18/07 to 10/15/07**

Community Liaison – Brian Sexton

- Thirteen class members requested assistance with arranging their shadow assignments. Eight class members have been connected with their choice candidates. Five class members remain to be connected (waiting for available schedules to be released by various leaders).
- Beginning work on possible November tour assignments:
 - Center Against Family Violence
 - Arizona Museum for Youth
 - East Valley Tribune
 - Mesa Grande Ruins
 - Mesa Southwest Museum

Curriculum – Linda Sullivan & Denise Traves

- Class feedback from the 10/06/07 "Responsible Growth and Development"

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
	Interesting				
Making Sense of Place		2		3	17
Fiesta District Overview			5	6	10
Earthwise Energy		2	4	7	9
Demographic Study					
Waveyard Campaign			2	2	17
	Useful				
Making Sense of Place	1	2	3	5	11
Fiesta District Overview			6	11	4
Earthwise Energy	1	2	7	6	6
Demographic Study					
Waveyard Campaign			4	2	15

Placement – Laura Hyneman – No Report

Program – Vicki Coe

1. Attended the October class to answer questions about graduation requirements and points tracking.
2. E-mailed the Mesa LTD Points Tracking Spreadsheet - October to the class and Board members; sent a copy of the spreadsheet and cover memo to Brenda Day via USPS mail.
3. Responded to e-mail and phone queries from class members regarding tour report formats and procedures.
4. Class Attendance: Seven (7) class members have each missed one (1) class meeting; no graduation concerns at this time.
5. Shadowing: One (1) class member has completed the Shadowing assignment; all comments positive.
6. Class Project: In progress.
7. Class Historian/Class Representative: In progress.
8. Individual Tours:
 - Code Compliance Ride-Along - no rating; all comments positive; one (1) class member attended.
 - Park Ranger Ride-Along - no rating; all comments positive; one (1) class member attended.
 - Police Ride-Along - overall tour rating - 5; tour relevance - 5; tour planning/organization - 5; all comments positive; three (3) class members attended.

9. Group Tours:

- House of Refuge - overall tour rating - 4.5; tour relevance - 5; tour planning/organization - 4; all comments positive; eleven (11) class members attended.
- Sunshine Acres - overall tour rating - 5; tour relevance - 5; tour planning/organization - 5; all comments positive; eleven (11) class members attended.

Publications – Kay Henry & Laura Hyneman (Acting Co-Chairs)

- Sent out early October e-mails to the entire MLTD Board and Class 2008 Representatives (Craig Henry and Francisco Ballesteros) requesting articles for the November MLTD Newsletter. Deadline for articles is 10/24/07 so the newsletter can be published on November 1.
- Communicated with Denise Traves regarding getting a MLTD Web Site proposal from Karen Hubbard. Denise will have proposal copies for review and approval at the 10/15/07 Board meeting.

Recruitment – Kate Ali'varius – No Report**Social – “Vacant”****Past Chair – Maria Mancinas**

- Ongoing communication with class members and Brian Sexton regarding Latino Town Hall registration.
- Turned in list of class members attending the LTH.
- E-mailed Kate A. reminding her about the Class of 2009 Application for recruiting at LTH.
- Contacted mentees.
- E-mailed invitation to MLTD for the October Town Hall.
- Continual updating of MLTD Directory.

Secretary – Kay Henry

- Wrote and distributed 9/17/07 Board of Directors meeting minutes.
- Combined all 9/17/07 activity reports into one document and attached it to the 8/20 minutes.
- Updated and distributed MLTD 2007-08 BOD Contact List.
- Updated and distributed MLTD Oct., Nov. and Dec. calendars.
- Updated and distributed 9/17/07 Board ratified MLTD Job Descriptions, Addendum A.
- Solicited SRP \$500 donation from Lori Singleton for October Class breakfast/lunch.
- Attended 10/6/07 Class lunch and a portion of the afternoon's presentations.
- Communicated with my assigned class members (David, Kyle and Francisco).
- Sent out 10/15/07 Board meeting announcement and requested written activity reports.
- Solicited inputs for the 10/15/07 MLTD Board agenda and published agenda.

Treasurer – Nathan Ricks

- See Financial Report in the minutes.

Chair Elect – Dina Higgins – No Report**Chair – Dale Easter**

- Attended Mesa Chamber Board. Got two class sponsors (Tom Rhodes and Dave Weir) as well as got MCC commit to pick up our class expenses while at MCC.
- Made initial contact with Waveyard Chair, Waveyard committed to present to Oct'07 class
- Worked with Dina H. to line up caterer for Oct. class. Dina's contacts were unavailable so went with Saffron Catering (same as Sep class for same fee).
- Forwarded Saffron Catering invoices to MLTD treasurer for Sep and Oct class.
- Met Terry Benelli to get her perspective on being MLTD. She provided several excellent tools.
- Proposed to move Alumni Open House to November. Possibly align to Second Friday on Nov 9.