

**MLTD Monthly Board of Directors Written Activity Reports  
10/16/07 to 11/19/07**

**Community Liaison – Brian Sexton**

- Shadow Experience Update - I assisted six more class members with their shadowing choices. I have one outstanding request.
- Tour Update - Three tours were set up for the month of November:
  - Mesa Museum of Youth
  - East Valley Tribune
  - Center against Family Violence
- Miscellaneous
  - Initiated contact with SRP regarding a helicopter tour of the Salt River system. SRP expressed support and we are in the process of setting up a tour date/time.

**Curriculum – Linda Sullivan & Denise Traves**

- Class feedback from the 11/2/07 "Avenues of Advocacy"

		<u>Interesting</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	
Linda	3	7	2	5	5	
Arts		2		7	10	
Panel			2	8	12	
Workshop	1	1	6	4	10	
		<u>Useful</u>				
Linda	4	5	3	6	4	
Arts	1		5	8	6	
Panel			4	8	10	
Workshop		2	4	6	10	

**Placement – Laura Hyneman – No Report**

**Program – Vicki Coe**

1. Responded to e-mail and phone queries from class members regarding graduation requirements and reporting procedures.
2. E-mailed the Mesa LTD Points Tracking Spreadsheet - November to the class and Board members; sent a copy of the spreadsheet and cover memo to Brenda Day via USPS mail.
3. Class Attendance: One class member (Brent Cope) has missed the maximum two (2) class meetings.
4. Shadowing: Five (5) class members have completed the Shadowing assignment; all comments positive.
5. Class Project: In progress.
6. Class Historian; Class Representative: In progress.
7. Individual Tours:
  - Code Compliance Ride-Along - all ratings 4's and 5's; 3 class members attended.
  - Fire Ride-Along - all ratings 4's and 5's; 4 class members attended.
  - Park Ranger Ride-Along - most ratings 4's; one 3 rating for information relevance; 2 class members attended.
  - Police Ride-Along - all ratings 4's and 5's; 3 class members attended.
  - Non-Profit Board Meetings - Arizona Police Association; Mesa Association of Hispanic Citizens; Mesa Human Relations Advisory Board; Mesa LTD; Mesa Public Schools; Mesa School District Board - all ratings 4's and 5's; 6 class members attended one or more of the above listed meetings.

8. Group Tours:
  - Latino Town Hall - Awaiting report from Tour Leader (Elizabeth Machado).
  - Planning & Zoning Board Meeting - rated all 5's; 18 class members attended.
  - Tent City - overall tour rating - 4; information r relevance - 4; tour planning/organization - 3; 14 class members attended.
9. Class member report comments available for review (notebook).

### **Publications – Kay Henry & Laura Hyneman (Acting Co-Chairs)**

- Publication of newsletter was delayed due to lack of articles by the requested deadline. After more articles were received, put together 3 page newsletter, sent it out for review and submitted it to Maria for distribution on 11/14.
- Communicated with Denise Traves several times regarding the new web site creation. The new domain name (mesaltd.org) was registered and Denise is bringing some sample pages to the 11/19 board meeting for review.

### **Recruitment – Kate Ali'varius**

- Supported MLTD Table at the MCC-hosted Latino Town Hall. The table was not particularly well-attended. However, new recruitment flyers (prepared by me for the event) were disseminated among other interest groups present, who agreed to distribute them on our behalf.
- I have the MLTD Board and easel stand. I recommend that the Board be re-created (before January), in a darker background color to limit staining, and our new website url added under our logo.
- I'm looking forward to using our new website as a recruitment tool.
- The Recruitment Campaign kicks-off in January. If anyone has a business and/or organizational event that I may attend, please let me know. If necessary, I will customize promotional flyers for the organization/event in question.
- Does anyone object to providing recruitment literature for class members and alums at Dina Higgins party on December 8th? If not, I will prepare some collateral information accordingly.
- Please let me know if anyone has names and contact information that I may add to my recruitment database.
- As a side note, I toured both Basha's headquarters and the new CHW facility this past month. If anyone is interested in a private tour by organization reps, please let me know.

### **Social – “Vacant”**

#### **Past Chair – Maria Mancinas**

- Delivered sign to Mesa LTD booth at the Latino Town Hall
- Emailed Francisco copies of past newsletters for article ideas
- Submitted article for November newsletter
- Emailed invitation to Mesa LTD Town Hall
- Responded to Denise's request for action on website project
- Emailed Mesa LTD Labels – 1982-2006 - to Dina
- Reserved tables and chairs for Holiday Party
- Emailed November Newsletter to Alumni

#### **Secretary – Kay Henry**

- Wrote and distributed 10/15/07 Board of Directors meeting minutes.
- Combined all 10/15/07 activity reports into one document and attached it to the 10/15 minutes. .
- Attended 11/2/07 5:00 p.m. Class/Alumni networking social at Fiesta Mall's Grill Square.
- Met with Francisco regarding his newsletter article and talked to him on the phone.
- Sent out 11/19/07 Board meeting announcement and requested written activity reports.
- Solicited inputs for the 11/19/07 MLTD Board agenda and published agenda.
- Gave Mesa Chamber (Pam Stapley) MLTD notebook containing meeting minutes (2006 & 2007) and Bylaws, Policies and Job Descriptions. Approved monthly minutes will be e-mailed to Pam.

**Treasurer – Nathan Ricks**

- See Financial Report in the minutes.

**Chair Elect – Dina Higgins**

Holiday Party

- Sent or need to send postcard, holiday invitations out by snail mail by November 21
- Booked caterer for event
- Maria ordered tables from her marvelous table guy
- How much is budgeted for the party? It is not a line item.
- We will be having a buffet with heavy hors d'oeuvres, chocolate fountain, non-alcoholic punch, beer and wine.
- Do we want a disk jockey?

May Graduation

- Called a few places for the May event. Will have some concrete information for December's meeting.

**Chair – Dale Easter – No Report**