

**Attachment A - June /July Written Activity Reports  
July 20<sup>th</sup>, 2009**

**Community Liaison - Sophia Tesch**

I am very excited to be Community Liaison Chair this year. I have been in contact with Francisco Ballesteros and our CL Committee member Lori Lutkenhaus who is also enthusiastic and ready to get to work developing fun and informative tours for our 2010 MLTD Class.

It has already become evident that there is not an efficient system or contact database in effect for our tour schedule.

By the end of my term as Community Liaison Chair my goals are to implement the following:

- 1) A computerized database that can be passed on to future CL Chairs with a backup kept at the Chamber if possible.
- 2) A hardcopy of the entire tour schedule with calendar available for MLTD class and board members before 1<sup>st</sup> day of class.
- 3) Developing an expectation with Community Liaison contacts that annually a certain date will be the tour date for their facility say the third Saturday of October is always XYZ tour date. That way there is only need for slight adjustments and reminders as needed and not total re-creation of tours every year.

The focus over the past month for the Community Liaison Committee has been to build a foundation and to support the efforts of the Curriculum Chairs. During this time the information for Ride alongs are verified and the latest contacts and procedures are identified.

I will be contacting the facilities the class will tour this year to introduce myself and hopefully establish an email list that will make communications easier and more efficient when the time comes to establish tour dates.

At this time it is my understanding that the Curriculum Chairs would like the class to have the opportunity to tour the House of Refuge East and Sunshine Acres in September. As such it is my goal to contact these facilities and discuss those tours. I anticipate having some tentative dates to offer by the July meeting on the 20th if possible.

**Curriculum - Dee Kepp, Ruthann Tryon**

Organized Events:

- Icebreaker held on August 1<sup>st</sup> at Old Chicago restaurant S Alma School Rd  
Mesa, AZ 85210
  1. Dee has arranged the food platters and non-alcoholic drinks
  2. Dee has also arranged an exercise to have members get to know each other
- Orientation August 8<sup>th</sup> at Southwest Ambulance 708 W. Baseline Road Mesa, AZ 85210
  1. Agenda almost complete
  2. Working on the speakers – input welcome
  3. Quote for Leadership workshop from 1-3pm *in progress*

Letters & Invitations

- Created welcome letter along with “Information I want to share about myself“, to be e-mailed July 20<sup>th</sup>
- Icebreaker invitation to be e-mailed with personal challenge July 22<sup>nd</sup>.

## September Meeting

- In contact with the Mayor's office waiting to hear the Mayor's schedule for Friday September 11, 2009 for availability.
- The City is closed Fridays so they can facilitate our event.
- Waiting response from Janice Jackson on arranging the program
- Shelly Allen will do Urban Development update

### **Placement - Mary Larsen**

**No report**

### **Program - Cindy Porter**

**See Points Tracking Sheet**

### **Publications - Kate Ali'varius**

**No report**

### **Recruitment - Kathy Romano**

**No report**

### **Social - Theresa Jepsen**

The following is a summary of my June/July activities as Mesa LTD Social Chair.

- Coordinated breakfast and lunch for Board retreat, 6/13.
- Attended 6/13/09 Saturday Retreat at the Mesa Chamber.
- Assisted Ruth and Dee with arrangements for social gathering at Old Chicago for August 1.
- Coordinated dinner arrangements offsite, and placed deposit, for Orientation Day, August 8.
- Coordinated breakfast and lunch for meeting site, and placed deposit, for Orientation Day, August 8.

### **Treasurer - Perla Anderson**

**See Treasurer's Report**

### **Secretary - Vicki Coe**

**See Meeting Minutes and Agenda**

### **Chair Elect - Laura Hyneman**

- I attended the 6/11/09 Valleywide Leadership Meeting at the Tempe Transit Center. This is a wonderful opportunity to talk to representatives of Leadership organizations throughout the valley. We discussed working together on a variety of common interests, such as recruitment. As hosts of the Sep Valleywide Leadership meeting, Mesa LTD board members will have an opportunity to help plan and attend the Sep meeting.
- I worked with Kay Henry, Chair, and Theresa Jepsen, Social Chair to plan this year's MLTD Board Retreat. We focused the agenda on setting goals for the program next year.
- On 6/13/09 the board met for a Saturday Retreat at the Mesa Chamber. Three outstanding ideas came out of our retreat:
  1. Create Mesa LTD "ABC" (A Better Community) Event
  2. Develop Class Member Leadership Skills through Program
  3. Promote Mesa LTD in Our CommunitySophia Tesch, Dee Kepp, Ruthann Tryon, and Kay Henry volunteered to champion these ideas. Updates will follow.
- Dee and Ruth are very busy planning next year's curriculum. I have enjoyed responding to their thoughtful questions. I have reviewed and revised information for Class Binder.

### **Past Chair - Dale Easter**

**No report**

### **Chair - Kay Henry**

The following is a summary of my June/July activities as Mesa LTD Chair:

- Interviewed Mesa Class 2010 candidates
- Attended 6/11/09 Valley Wide Leadership Meeting at the Tempe Transit Center with Laura. Mesa LTD will host the September meeting.
- 6/13/09 Saturday Retreat at the Mesa Chamber. Charlie Deaton welcomed the members. Established 3 major goals for this year. Alumni joined us for lunch to volunteer for committee work. Short Committee Meeting on 2009-10 Budget. Was tabled until July meeting due lack of pertinent information.
- Wrote and distributed 6/13 minutes from Mesa LTD Committee Meeting.
- Wrote Mesa LTD article for Mesa Chamber June Newsletter.
- Attended 6/24 Mesa Chamber Board Meeting and also met with Charlie, Barbara & Pam on Foundation matters.
- Met and talked with various Mesa LTD Committee Chairs throughout June/July on getting ready for the new class and year.
- Put together a “draft” spreadsheet of Class 2010 members for tracking tuition payments and contact information.
- Assisted Barbara Carvella and Perla regarding tuition payments.
- Worked with Perla on formulating a 2009-10 Mesa LTD Budget by category for the July 20th meeting review and approval.